



Scout Association of Australia  
Victorian Branch

Vic Gathering

# Welcome Pack

VIC GATHERING 2018



# CARNIVAL

30<sup>th</sup> November – 2<sup>nd</sup> December 2018  
Gilwell Scout Park, Gembrook



Scout Association of Australia  
Victorian Branch

# Vic Gathering

## **Lanyards and ID cards need to be worn at all times.**

If you are not wearing it, you will be brought up to VG Admin to explain why you are not wearing one.

## **Leader Meeting: 8.30 am Saturday**

Will be held outside VG Admin, weather dependent. If the location changes, notices will be posted up around the VG Admin/Canteen area.

## **Mobile Phone Charging station at VG Admin**

Gold coin donation.

Bring your phone and charging cord and or wall charger up to VG Admin and we will charge it in a secure area.

Please note: only you will be able to collect your phone – make sure you wear your lanyard when doing so.

## **Final Parade: 12.15 pm – Sunday – Campfire Circle area**

## **Information included in this Welcome Pack**

- Canteen Menu
- Map showing Activity locations, camp areas etc
- Main Events Timetable
- Trailer Information
- Rubbish
- Open Letter to Venturers
- Open Letter to Leaders
- Leader responsibilities
- VG safety rules
- Behaviour at VG
- Alcohol and Drug Policy
- Smoking Policy

**Any queries or questions come to VG Admin.**

# VIC GATHERING CANTEEN MENU 2018

## Breakfast – Served between - 7:00am – 10:00 am

Egg, Bacon & Cheese Muffin	\$4.00
Pancakes x 3 with maple syrup, cream or whipped butter	\$3.50

## Toasted Sandwiches (Available ALL DAY)

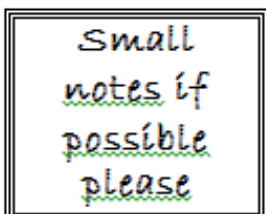
Cheese & Tomato	\$3.00
Ham & Cheese	\$3.50
Ham, Cheese & Tomato	\$3.50
Ham, Cheese & Pineapple	\$4.00

## General Takeaway Food available – 10 am onwards

Hamburger - in a bun with lettuce, cheese, onion, tomato, beetroot	\$6.00
Chicken Schnitzel Sandwich – with cheese & coleslaw	\$6.50
Vegeburger – (made to Order with extra's)	\$6.00
Pies	\$4.00
Pasties – vegetable	\$4.00
Sausage Rolls	\$3.00
Dim Sims – (Fried or steamed)	3 for \$2.50 or \$1.00ea
Potato Cakes	3 for \$2.50 or \$1.00ea
Hot Jam Doughnuts	3 for \$2.50 or \$1.00ea
Bucket of Hot Chips	\$2.50
Fruit Juice 300ml Apple or Orange	\$3.00
Soft Drinks 375ml Cans	\$ TBA
Oak – Chocolate Milk 300ml	\$3.00
Oak – Iced Coffee Milk 300ml	\$3.00
Water 600ml	\$2.00

## Pre-ordered Dinner Boxes available Saturday between 6:00 & 7:30 pm.

Chicken Parma, chips & coleslaw	\$8:50
Hamburger & chips	\$8:00
Vegeburger with or without bun, salad, cheese, beetroot & chips	\$8:00



**Canteen open hours are scheduled as follows:**  
**Friday - 6.00 pm till 1.00 am Saturday**  
**Saturday - 7.00 am till 1.00 am Sunday**  
**Sunday - 7.00 am till 12.00 pm**



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## Vic Gathering

### OPEN LETTER TO VENTURERS

So here's the thing. We know and you know that it is simply not possible for the VG team to prevent all drugs and alcohol from being smuggled onto the site. We can't search every nook and cranny, although we'll give it a good try.

The only person that can prevent drugs and alcohol from coming on site at VG – and this message is only for those considering doing this - is you.

When you joined Scouting, you made a promise – or took an oath, if you like – to do your best, do your duty to your God and the Queen of Australia, help other people and keep the Scout Laws.

In what way does bringing drugs or alcohol to VG fit with that?

You know and we know that it doesn't.

So if you are thinking about bringing drugs or alcohol on site, we're not asking you to think about all the consequences, because we get that they don't matter that much to you.

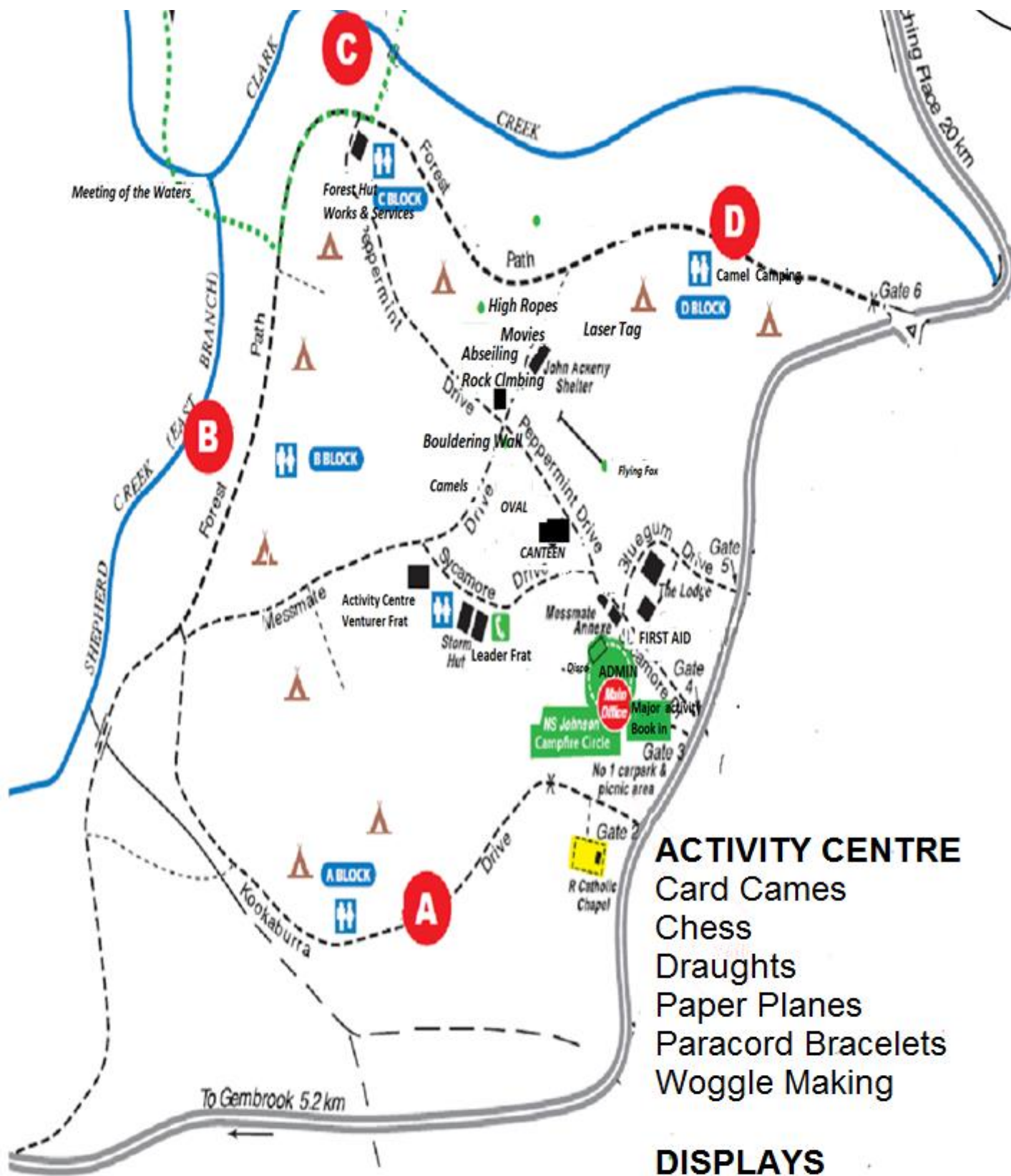
We're asking you to consider just one thing. And that's your Scout promise; the promise that you made to yourself and to your unit. That promise is a powerful thing. We all made it too. Keeping or breaking it is entirely a choice that each of us makes, every day.

We hope, in the case of VG, that you choose wisely. Not for the event, or even for your unit, but for yourself - the best self that you can be.

Yours in Scouting,

The VG team

# VG Map for activities etc, at Gilwell Scout Park



## ACTIVITY CENTRE

- Card Games
- Chess
- Draughts
- Paper Planes
- Paracord Bracelets
- Woggle Making

## DISPLAYS

- BARCOM Rafting

## VENTURER FRAT

- Chillout Zone
- Darts
- Mini Golf

	Toilet/ablution block
	Information board
	Emergency Assembly Areas



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# Vic Gathering

## Open Letter to Leaders

You may have read in the general information about Vic Gathering that we have the “DADS” rules – no drugs, alcohol, discrimination or sex.

Disappointingly, we have already heard rumours about the ways in which some individuals plan to smuggle drugs onto the site. This is one of the issues that keeps us awake at night, and certainly something we do not wish Venturing to develop a reputation for.

### Our approach

This year, we are adopting a three-pronged approach to drugs and alcohol:

- Your Venturers are about to receive an email from the VG team, asking them – if they are considering breaking the rules – to think seriously about how this sits with their Scout Promise
- The State Venturer Council is adopting a new approach to those caught with alcohol and drugs at major events, and
- We are exploring the possibility of having professional security staff on site

### Please tell your Venturers

We are asking you, as Venturer Leaders, to ensure your Venturers and Unit Councils know about the new State Venturer Council rules. They are:

- State Venturer Council has a zero tolerance approach to drugs and alcohol in Scouting and at our major Venturing events
- Starting immediately, any youth or adult member found under the influence of, having supplied, or be in possession of drugs and alcohol, particularly at major events like AG, VG, Hoadley or Armstrong, will be automatically suspended from Scouting for 3 months
- That if anyone receives information in relation to drugs or alcohol at an event, that it must be reported to the Camp Chief immediately and not after the event.

### The other DADS

There are two other DADS rules – no discrimination or sex. We will deal with these on a case by case basis if they occur at VG, but we are mostly likely to refer these back to units.

### Keeping our youth safe

All these rules are in place simply for one reason, which is to keep our Venturers and linking Scouts safe. Let's make sure that this is great VG for everyone!

If you have any questions, please don't hesitate to contact us.

Yours in Scouting  
Rob Evans  
VG Camp Chief

Rod Byrnes  
State Commissioner Venturers

# VG 2018 Main Events Timetable

## Friday

- 6.00 pm Booking in Commences
- 6.00 pm Canteen open for business
- 8.00 pm – 12.30 am Marlies Coffee Place open till late (12.30am/1.00 am)
- 9.30 pm Activities Commence (selected)
- 9.30 pm - 12.00 am DJ
- 10.30 pm – 6.00 am Films/Videos

## Saturday

- 1.00 am Canteen closes
- 7.00 am Canteen re opens
- 8.30 am Leaders/Rovers Meeting – Outside VG Admin
- 9.30 am – 1.00 pm Marlies Coffee Place open
- 9.00 am Activities commence & Displays open  
(First bus leaves for Healesville Sanctuary)
- 12.00 pm Dash for Cash (enter by 11.30 am at Activity Admin)
- 2.00 pm – 6.00 pm Marlies Coffee Place open
- 6.00 pm Dinner – All Activities will cease for 2 hours
- 7.30 pm – midnight Marlies Coffee Place
- 8.00 pm Activities commence & Displays open (selected)
- 8.00 pm – 10.00 pm Coffee, Cheese and Chat – Leaders Frat Tent
- 8.30 pm - 12.00 am DJ
- 11.30 pm – 7.00 am Films/Video
- Midnight Marlies Coffee Place closes

## Sunday

- 1.00 am Canteen closes
- 7.00am Canteen re opens
- 9.00 am Activities Commence (selected)
- 9.00 am – 11.00 am Marlies Coffee Place
- 11.00 am Site clearance commences
- 11.30 am Activities & Displays close
- 12.00 pm Canteen cooking closes
- 12.15 pm Closing Parade & Prize Presentation Campfire Circle



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## Leader responsibilities

Thanks for attending VG as a leader and giving up your time to assist in providing our Venturers with a fun-filled and active weekend. We hope you will also enjoy yourself, catch up with old scouting friends, or make new ones.

But now for the serious stuff. Our responsibility as an organising committee extends to making this weekend as safe as possible for all those attending, and we must try to ensure that you are familiar with the Gilwell emergency procedures and safety requirements.

Please take a moment to read this document. If you have any queries, or wish to view the detailed Gilwell Events Risk Assessment and Fire and Emergencies Procedures documents, go to admin and ask for Rob.

### Evacuation:

- Please heed all instructions of Police Scouters who will act as Evacuation Wardens. They will be wearing orange vests.

### Campsite and cooking safety:

- Please refer to our separate document on safety regulations around your campsite.

### Tents:

- Please be aware that Venturers will be walking around the tent lines at night and can trip over pegs and guy ropes.
- Please check that tents are pegged down adequately as storms can occur this time of year and strong winds can occur.
- It also helps to ensure your Venturers are wearing suitable footwear (no thongs).

### Traffic:

- Many cars will be moving around the site on Friday evening and Sunday afternoon. Please assist in enforcing a speed limit of 10kph.
- Units are allowed to have one car and trailer (attached to the car) parked at the campsite for the whole weekend. This car is to remain stationary for the whole weekend. It cannot be moved until after the all clear has been given by VG Admin (approximately 1.30 pm). The only exception to this is if there is an emergency that requires the driver to leave the site.
- No other cars are allowed into the tent area on Friday night. Gear must be carried from the designated drop off to the tent camping areas.
- On Sunday, you will be directed when cars can come onsite (approximately 1.30 pm onwards). Please wait for the all clear from VG Admin. Gear can be walked to the cars in the car parks before this.

### Hygiene:

- Toilets/Showers can be used - please don't allow Venturers to hose themselves down at any taps
- If there is a toilet malfunction or toilet paper runs out, please let VG Admin know.





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## Welfare and Security

We have a Welfare team who operate all weekend.

Our Security team is onsite all weekend.

However, they cannot be all places at once, and we rely strongly on leaders also dealing with inappropriate behaviour as part of your normal Scouting Duty of Care

If you require support, please don't hesitate to contact admin to request our welfare or security teams.

### Emergencies:

- If you become aware of an emergency such as fire, major injury or security issue, call for help from bystanders. Immediately institute first aid or appropriate fire control. Do not put yourself in danger. Notify VG Admin or security as soon as possible.

### More information:

If you have any concerns at any time, please contact the appropriate committee member either via the admin building, or you can contact us on:

Camp Chief	Rob Evans	0418 532 505
Deputy Camp Chief	Peter Ingram	0417 559 032
Assistant Camp Chief	Jeff Bethell	0408 581 881
Admin Manager	Donna Anderson	0409 123 043
Works & Services	Brenton	0408 912 430
Catering	Mark Duncan	0438 679 447
First Aid Manager	Sue Hosken	0425 711 958
Welfare	Ross Millward	0407 321 803

Due to mobile coverage at Gilwell Park not being very good, direct contact with the above cannot be guaranteed.

**When in doubt, please go to Admin.**



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## VG safety rules

As you can imagine, with over 800 people on site at the end of summer, we need to be careful about following safety regulations at Vic Gathering.

### Campsite area

- Campsites are not individually allocated but you will be directed to the area where you are camping. Please ensure that this is updated at VG Admin.
- Please make sure that your tents are set up with consideration to others in regards to how much space you are taking up.
- If camping with other Units in your District/Zone/Region, please let VG Admin know so that we can place you in the appropriate area. Make sure that other in your District/Zone/Region know this and an approximate time that Units are turning up, so that an appropriate area can be located.

### Cooking area

- Please put your cooking area on the edge of your campsite, not the middle
- If a total fire ban is called, all cooking must stop within the campsite areas. We will provide areas for units to cook in or near the buildings, roads.

### Cooking gear

- Appliances
  - You can only use a proper, commercially manufactured gas appliance for cooking (no home-made jobs!). All appliances including barbecues need to display an approval badge thus showing that they are certified.
  - Open fires, charcoal and electrical cooking appliances are not allowed
- Gas cylinders
  - Gas cylinders must be secured to prevent them being knocked over. Putting them in a milk crate (works well).
  - Gas cylinders **MUST** be within test (10 years from their last date stamp). This may be checked during the event. If you have an out-of-test cylinder, it will be taken into safe storage and returned at the end of VG. You will not receive a replacement cylinder, so best to be sure before you get there!
- Fire control
  - Appliances must be in a stable position
  - The area 3 metres from the outer edge of your barbecue must be clear of flammable material
  - You must have a vessel with at least 10 litres of water nearby for immediate use
  - You must also have a minimum 1kg dry chemical fire extinguisher close to any appliance
  - An adult must be present at all times when any appliance is lit
  - The appliance flame must be completely extinguished before the adult leaves



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## Behaviour at VG

**Vic Gathering has “DADS” rules – no drugs, alcohol, discrimination or sex.**

- Any Venturer, Linking Scout, Guide, Rover or Leader found by the VG team to breach these rules will have their **whole unit** sent home immediately, regardless of the time of day/night and at their parents' expense. **WE HAVE A ZERO TOLERANCE POLICY.** If a Venturer unit brings the problem to our attention before we find it, only the person doing the wrong thing will be sent home.

### **Noise in the tent lines**

- We have a noise curfew in the tent lines of **11pm Friday night** and **10pm on Saturday night**. This curfew is to ensure that leaders who are driving Venturers and Scouts home can get reasonable sleep. Our security and welfare staff will be enforcing this rule. If you want to have conversation after these times, please head on up to the area around Canteen etc, that is away from the tent lines..

## Smoking Policy

The Victorian Gathering Management team recognises that smoking is a health hazard, and that smoking on Scouting activities and in public places is not encouraged.

At the Vic Gathering all Leaders and Rovers are requested to not smoke in view of the Venturers.

Venturers are to be discouraged from smoking at VG. Although there will be a designated 'Smoking Area' provided, if they have to smoke, and smoke butt bins in place to dispose of their butts. We highly encourage all smokers use these bins in the designated areas.



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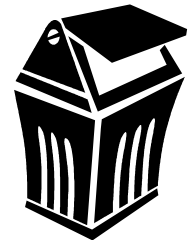
### Rubbish at Vic Gathering

As you will see around you at Gilwell, there are Rubbish bins for you to put your rubbish in. Please make sure that you take large items home with you, like blow up pools, broken chairs, etc. We have large rubbish bins located onsite, so if you could use the plastic bags provided with this information or those that you have brought with you and put them in this bin, and encourage frequent trips to dispose of the rubbish bags, this would be much appreciated.

Please encourage your Venturers to use the bins around and these bags rather than throwing their rubbish on the ground.

**If you need more bags, please come up to Admin, as we have plenty.**

Keeping your camp site clean, as well as picking up any rubbish you see lying around would be greatly appreciated by Works and Services and the VG Committee.



### Keeping the Toilets Clean

It would be appreciated if you could help to keep the toilets clean over the VG weekend. Any rubbish you have, please put it in the bins provided.

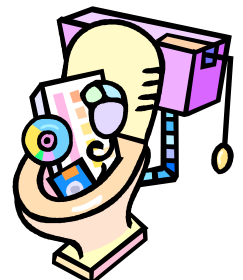
If the toilets are not kept clean, our Works and Services department will have no choice but to close some of the toilets, so that will mean only a few will be open to cater for all attendees at VG 2018.

A few minutes of your time in disposing of your rubbish thoughtfully, is all that it will take.

Our Works and Services department are all volunteers, so no one gets paid to do the work that they do. A little help by you with help our Works and Services department to do their job.

Leaders, please encourage your Venturers to help keep the toilets in a clean state.

Your help would be greatly appreciated by Works and Services department and the VG Committee.





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## Alcohol and Drug Policy

The Vic Gathering Management totally supports and upholds the Scout Association's Alcoholic Drink Policy as outlined in the Scouts Info Book.

"DADS" rules apply at VG 2018 – no drugs, alcohol, discrimination or sex.

At Vic Gathering, the Consumption of Alcoholic or other performance affecting (non-prescription) drugs by Leaders, Rovers etc.(including youth members) involved in the care of Youth Members prior to and/or during the Gathering is strictly prohibited.

Should any person be found to be in possession of, or having consumed any alcohol or performance affecting (non-prescription) drugs, immediate arrangements will be made to transport the individual(s), at own expense, to their home address by either:

- Taxi
- Parent or guardian being requested to come and pick them up
- Return home with a friend

Procedure to be followed should you suspect alcohol or drugs have been consumed or are involved:

- Remain with the person(s) concerned
- Request Welfare Manager to be present
- Request First Aid to be in attendance
- VG Management to be advised
- VG Security to be advised
- Seek further medical advice should it be deemed necessary

VG Management involving Camp Chief, Welfare, First Aid and Security to approve action to be taken.



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### TRAILERS AT VIC GATHERING 2018

Units are allowed to have one car and trailer (attached to the car) parked at the campsite for the whole weekend. This car is to remain stationary for the whole weekend. It cannot be moved until after the all clear has been given by VG Admin (approximately 1.30 pm). The only exception to this is if there is an emergency that requires the driver to leave the site.

You will be directed by members of the Vic Gathering Security team on the location of where you can park for the weekend. There will be a long term car park, short term carpark and temporary carpark.

When you arrive on Friday night, you will need to check in **before** taking your car and trailer onsite.

Once you have checked in, you can drive your trailer onsite.

#### **Conditions:**

If you are planning on leaving **before** final parade at 12.15 pm, then your trailer can not be left on site. You will, however be able to drive to your site on Friday night, unload your gear, then drive out to the carpark with your trailer. Gear will have to be walked to your car when you are leaving.

If a trailer is caught being moved around the site, without permission from the committee, this trailer will then be towed to the carpark and you will have to walk your gear out when you are ready to leave.

Cars and Trailers are to be left on site at the risk of the owner – the Vic Gathering Committee will not be responsible for any damage/loss to car/trailer or equipment left in trailer.

Car and Trailers are to be left onsite until the all clear has been given after final parade by the Vic Gathering Committee. At this stage, this will be around 1.30 pm (this will give the committee time to pack up the site), although it could be earlier depending on how pack up goes.

Cars will need to be parked in one of the car park, unless approval has been given by the Vic Gathering Committee to leave on site.



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## Vic Gathering

### VG Badges and Pennants

We have a number of VG badges and pennants from the past few years available for sale.

We have the following year's badges and pennants in stock.

BADGES	
1997	2000
2001	2002
2003	2004
2005	2006
2007	2008
	2012
2011	2013
2014	2015
2016	2017

PENNANTS	
2000	2001
2002	2003
2004	2005
2006	2007
	2011
2008	2012

If you would like any of these, we have a special deal going.

*Purchase any 3 badges for \$2.00, or any 3 pennants for \$1.00.*

*To purchase individually, \$1.00 per badge and 50 cents per pennant.*

To order your badges, please send an email to [enquiries@vicgathering.com](mailto:enquiries@vicgathering.com) with VG Badges/Pennants in subject line.

Badges and Pennants will also be available for sale at this year's VG.

Your badges will be held aside for you until VG in December when payment can be made, or if you wish to make other arrangements for delivery and payment, mention this in the email and these will be looked at.

## LEADERS FRAT TENT

Located at

*Marlies coffee café*

### Hours of Operation:

Friday:	8.00 p.m - till "late" normally 12.30a.m. / 1.00a.m.
Saturday:	9.30 a.m - 1.00 p.m (closed for lunch) 2.00 p.m - 6.00 p.m (closed for dinner) 7.30 p.m - midnight
Sunday:	9.00 a.m - 11.00 a.m

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Vic Gathering

Thank you for attending

VIC GATHERING 2018



*Carnival*

**30<sup>th</sup> November – 2<sup>nd</sup> December 2018**  
**Gilwell Scout Park, Gembrook**

Looking forward to seeing you at VG 2019



Safe travels home

